



**Krishi Vigyan Kendra**  
(National Horticultural Research and Development Foundation)  
Nafed Complex, Ujwa, New Delhi-110073, Phone: 9667971155  
E-mail: kvkujwa@yahoo.com, Website: www.kvkujwa.org



Advertisement No.: NHRDF/KVK/01/2022-23

## REQUIRES

National Horticultural Research and Development Foundation (NHRDF) requires the following positions at its Krishi Vigyan Kendra, Ujwa, New Delhi – A Project which is funded by Indian Council of Agriculture Research (ICAR), New Delhi.

### **1) Subject Matter Specialist (Agro Meteorology) (1 No.):**

#### **Qualification & Experience:**

**Essential:** Master Degree in Agriculture Meteorology/ Meteorology/ Agronomy/ Agriculture Physics or relevant subject or equivalent qualification from recognized University/ Institute with good academic record.

**Desirable:** 3 years experience or Doctorate or NET in relevant field.

**Pay Scale:** Pay Band of Rs.15600-39100+GP Rs.5400/-

### **2) Attendant (1 No.):**

#### **Qualification & Experience:**

**Essential:** Matriculation or equivalent pass or ITI pass from recognized Education Board.

**Pay Matrix:** Rs.18000-56900(Level-1)

**Age:** **Not more than 35 years for sr. no. 1 post and 25 years for sr. no. 2 post** as on the closing date of receipt of application as per this advertisement. However, age relaxation as per Govt. of India and NHRDF rules for its in-service candidate whichever applicable shall be considered.

#### **Note:**

- 1) The post of serial no. 1 is on fully contractual basis, Co-terminus under the GKMS scheme on year to year basis.
- 2) In addition to above pay, other allowances like DA, HRA, TA and EPF benefits etc. will be paid as per NHRDF rules for KVK for post mentioned at sr. no. 2.
- 3) The interested candidates who fulfill the above required criteria may please send their application in prescribed format available at our website [www.nhrdf.org](http://www.nhrdf.org) and [www.kvkujwa.org](http://www.kvkujwa.org) with self-attested copies of all certificates.
- 4) The Competent Authority of NHRDF is liable to reject the application without information to any candidate at any stage.
- 5) For details, see the instruction in page No. 2 & 3.

#### **THE DIRECTOR**

### **National Horticultural Research and Development Foundation**

Bagwani Bhavan, 47, Pankha Road, Institutional Area, Janakpuri, New Delhi-110058  
Phone: 011-28522211, Fax:011-28525129, E-mail: [delhi@nhrdf.com](mailto:delhi@nhrdf.com), website: [www.nhrdf.org](http://www.nhrdf.org)

## INSTRUCTIONS

**READ THESE INSTRUCTIONS CAREFULLY BEFORE COMMENCING FILLING APPLICATIONS FOR TECHNICAL POST.**

1. The candidate should carefully read the details of posts, requisite qualifications & experience, terms & conditions, fee, and other details posted on the website [www.nhrdf.org](http://www.nhrdf.org) and [www.kvkujwa.org](http://www.kvkujwa.org).
2. Candidate should submit his/her 'Application Form' complete in all respect alongwith bank draft & enclosures through **registered post/speed post only on or before 24/04/2023 upto 5:00 pm.**
3. Candidates should fill up Application Form and attach documentary evidence for essential qualifications, Publications. Award/Fellowship/externally funded project.
4. Candidate should have domicile of India since birth.
5. Candidate should attach following documents with the Application Form:
  - (i) Bank draft with prescribed application.
  - (ii) One latest colored passport size self attested photograph should be pasted on the Application Form, do not staple.
  - (iii) No objection Certificate from Employer for in-service candidate, if any.
  - (iv) List of publication in given format with NAAS rating 2023.
  - (v) Self-attested copies of essential qualification including testimonials, transcripts, certificates, degrees, NET, etc.
  - (vi) Experience certificates, if any.
  - (vii) Other supporting documents, if any.
6. An application form will be summarily rejected in the following reasons:
  - (i) If a candidate submits more than one application form for a same post.
  - (ii) If the application is not in the prescribed form as available on our website.
  - (iii) If the application is unsigned/incomplete.
  - (iv) If the experience certificate is without details of salary per month received or not issued by Competent Authority of respective organization/institute.
  - (v) If the application form is received after the last date and time of closing.
  - (vi) If a candidate does not possess the requisite academic qualifications and experience on or before the closing date.
  - (vii) If bank draft of prescribed fee is not attached in original with the application.
  - (viii) NHRDF is not responsible for non-receipt of their application and any POSTAL delay.
7. **APPLICATION FEE:**

Non-refundable application fee in the form of a bank draft from nationalized bank of **Rs. 2000/- for sr. no. 1 post and Rs. 1000/- sr. no. 2 post** in favour of **Krishi Vigyan Kendra** payable at **New Delhi**.

8. **GENERAL INSTRUCTION, TERMS & CONDITIONS:**

- i. The candidate must be a citizen of India.
- ii. The service of candidate as per applied NHRDF rule subject to change time to time.
- iii. NHRDF reserves the right to increase or decrease the number of posts, fill or cancel any posts at any stage without assigning any reason.
- iv. In-service candidate should send his/her application through proper channel. However, an advance copy of application (along with bank draft and relevant documents) must reach the NHRDF on or before the closing date and time.
- v. The envelope containing application form complete in all respect must be superscribed as 'Application for the post of "....."'and Advertisement No. "....."
- vi. Having fulfilled the essential qualifications will not entitle an applicant to be called for interview/ written test.
- vii. Canvassing in any manner directly or indirectly will result in the disqualification of the candidature.

9. **POSTAL ADDRESS FOR SUBMISSION OF APPLICATION:**

Candidate should submit his/her Application completed in all respect through registered post/speed post ONLY on following address:

**The Director,  
NATIONAL HORTICULTURAL RESEARCH & DEVELOPMENT FOUNDATION,  
Bagwani Bhavan, Plot No.47, Pankha Road, Institutional Area, Janakpuri,  
New Delhi - 110058.**

\*\*\*\*\*