National Horticultural Research and Development Foundation

Bagwani Bhawan, 47, Pankha Road, Institutional Area, Janakpuri, New Delhi-110058
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Advertisement No.: NHRDF/01/2026

Application Form (Non-Technical)

Advertisement no. and date: _____

Post & S. No.: _____

Affix self attested recent colour passport size photograph (do not staple)

1. Name of the candidate in Block letters :

2. Father's Name :

3. Mother's name :

4. Nationality :

5. Date of Birth (as per High School Certificate) :

6. Age (as on closing date of Advertisement) :_____ Years _____ Months ____ Days

7. Gender (Male/Female) :

8. Marital Status :

9. Religion :

10. Category (Please tick) : GEN_____ , OBC_____, SC/ST_____

11. (a) Full postal address with pin code :

(b) Permanent address with pin code :

(c) Contact details : Phone: Mob.:

E-mail:

(d) Aadhar Number :

(e) Passport Number :

12. Are you a citizen of India by birth/domicile?

13. Have you ever been convicted by an Indian court of law for any offence? If so, give details thereof. _____

14. Educational Qualifications (Commencing from Matriculation): The self-attested all certificates and mark sheets should be enclosed with application.

(a) Educational Qualifications:

S. no.	Level	Year of Passing	Institute/ University	Specialize Subject(s) with major field	Class/Division/ Grade	Marks/ Percentage	Remarks
1	10th						
2	12th						
3	Graduation						
4	Post Graduate						
5	Ph. D.						
6	Other qualifications						

(b) Desirable Qualifications:

S. no.	Level	Year of Passing	Institute/ University	Specialize Subject(s) with major field	Class/Division/ Grade	Marks/ Percentage	Remarks

15. (a) Employment record (starting from the present position):

S. no.	Designation	Pay Scale/ Pay Matrix	Major discipline of work experience	Nature of work	Name of Organisation/ Institute with address	Place of posting	Period (DD/MM/ YYYY)	
							From	To

(b) Total Years of experience (DD/MM/YYYY): _____

16. Training Attended:

S. no.	Title	Organized Institution	Place of Institution	Sponsored Institute	Period (DD/MM/YY)	
					From	To

17. Recognitions & Awards:

S. no.	Category of Recognition/ Award	field of Recognition/ Award	Year	Awarding organization

18. Teaching:

S. no.	Course title/ Courses taught	Credit hours	Level of Teaching	Institute Name	Selecting Institution	Duration (Months & Years)

19. Extension:

(a) Extension approaches for technology dissemination/adoption:

S. no.	Activities	Program details	Institute Name	Salient achievement/ outcome	Duration (Months & Years)

(b) Capacity development and collaborative programme:

S. no.	Type of programme	Program details	Institution	Co-ordination / associate	Duration (Months & Years)

20. Extra curriculum activities including sports:

S. no.	Name of sports/Events	Level of participation	Achievement	Duration in months	Remarks

21. Externally Funded Projects:

S. no.	Title of the project	Level of Association (PI/Co-PI)	Period (MM/YYYY)		Value of the project (Rs. in lacs)	Sponsoring agency	Nature of Project
			From	To			

22. (a) Publications: (Please ensure only the first and last pages of the publication are enclosed, not the full paper)**.**

S. no.	Title of the paper	Authors in published sequence	Year of Publication	Value & issue no	NAAS Journal Id as per 2026

(b) Other publications: (Please ensure only the first and last pages of the publication are enclosed, not the full paper).

23. Knowledge in Computer Application Yes/No if yes (Attach certificate, as the case may be):

24. Shorthand (Words/minute) 1. English: _____

Typing (Words/minute) 1. English: _____ 2. Hindi: _____

25. Details of Driving License (if any- LMV/HMV/Tractor etc.):

Registration No. ……..……. Date of issue……. Expiry date…….

26. Any other relevant information the candidate may need to submit

(Attach separate sheets if necessary):

27. Particulars of application fees: Rs……. D.D./P.O. No……

Bank and Branch……. Date….....…….….

28. Reference details: (Give the name, designation and complete address of two persons (not relative) from whom confidential report will be taken if needed:

S. No.	Particulars	Reference	Reference
(a)	Name		
(b)	Designation		
(c)	Organisation/department		
(d)	Full address		
(e)	Phone no.		
(f)	Email		

29. Declaration: I do hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particulars/information given above being found false/incorrect and/or if any discrepancy in the particulars is detected during selection process after my appointment, or account of wilful suppression and/or distortion on my part, my application/candidature is liable to be rejected at any stage or my services shall be liable to be terminated at any stage forthwith, as the case may be and legal action will be taken as deemed fit.

Place: Signature …….

Date: Name of the Candidate.....

REMARKS OF THE PRESENT EMPLOYER
ON ORIGINAL LETTER HEAD ONLY
(In the case of those who are already in service)

The applicant ..... Son/Daughter is holding a permanent/Temporary/Ad-hoc post of ..... in the pay scale/pay matrix ..... from ..... and his/her present basic pay is Rs.....P.M. His/ her application is forwarded and he /she will be relieved in case he/she is selected for the post applied for.

Date: Signature
Place: (Designation of Officer
with official seal)