NATIONAL HORTICULTURAL RESEARCH AND DEVELOPMENT FOUNDATION
Bagwani Bhawan, 47, Pankha Road, Institutional Area, Janakpuri, New Delhi – 110058
E-mail: delhi@nhrdf.com, Website: www.nhrdf.org
Phone No.: 011-28524150, 28522211, 28525129, 45136697

Advertisement No.: NHRDF/01/2026 **Date: 13/10/2026**

RECRUITMENT NOTICE

Filling up of vacancies in the NHRDF for its different offices across the country. Applications are invited from eligible Indian citizens for recruitment to the following posts as under: -

Ser. No.	Name of the posts	Pay Matrix/Level (Rs.)
1.	Joint Director (Research)	78800-209200 (L-12)
2.	Assistant Director (Horticulture)	53100-167800 (L-9)
3.	Organic Chemist	53100-167800 (L-9)
4.	Food Analyst	35400-112400 (L-6)
5.	Technical Officer (Plant Physiology)	35400-112400 (L-6)
6.	Technical Officer (Seed Technology)	35400-112400 (L-6)
7.	Technical Assistant	19900-63200 (L-2)
8.	Assistant Director (Admin. & Civil)	53100-167800 (L-9)
9.	Accountant	35400-112400 (L-6)
10.	Accounts Clerk	19900-63200 (L-2)

All interested candidates are advised to visit our websites **www.nhrdf.org or www.kvkdelhi.org** for details regarding eligibility criteria, qualifications, application format & fee etc. before applying for above the mentioned posts. The last date of receipt of the hard copy of application is **21 days** from the date of its publication in Employment News and Dainik Jagran (Delhi + NCR Ed.).

Note: Those who have already applied for the above posts against Advertisement No. NHRDF/01/2025 published in Employment News & Dainik Jagran (Delhi + NCR Ed.) on 04th October, 2025 need not to apply again.

(Director)

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DETAILS OF POSTS, QUALIFICATIONS, AGE, EXPERIENCE, ELIGIBILITY CRITERIA ANDOTHER TERMS & CONDITIONS

S. No.	Posts details
1.	**Joint Director (Research):** **Essential Qualifications:** Doctorate in Plant Breeding/Vegetable Science/Horticulture/ Plant Pathology/ Entomology/ Agronomy or any relevant subject, relaxable to Master degree in the same subject from recognized university with good academic record and exceptionally distinguished record of productive research experience of development of new varieties in vegetables crops. **Experience:** At least 09 years in Research/ Seed Production/ Extension experience (excluding the period spent for obtaining Doctorate degree) for candidate possessing Doctorate degree and 12 years for those having Master degree. **Desirable:** Computer savvy and experience in Research. Preference will be given to candidates having experience in research & administrative work. **Age:** Not more than 45 Years **Pay Matrix:** Minimum pay of Rs. 78800/- in the Pay Level-12 (Rs. 78800-209200/-) in the pay matrix.
2.	**Assistant Director (Horticulture):** **Essential Qualifications:** Doctorate in Horticulture/ Vegetable Science relaxable to Master Degree in the same subject from recognized university with good academic record and exceptionally distinguished record of productive research/ extension work. **Experience:** At least 03 years Research/ Seed Production/ Extension experience (excluding the period spent for obtaining Doctorate degree) for candidates possessing Doctorate degree and 06 years for those having Master degree. **Desirable:** Computer savvy experience in Field/ Extension work. Preference will be given to candidates having diploma in Agribusiness Management. **Age:** Not more than 35 years **Pay Matrix:** Minimum pay of Rs. 53100/- in the Pay Level-9 (Rs. 53100-167800/-) in the pay matrix.

3.	**<u>Organic Chemist:</u>** **Essential Qualifications:** Doctorate degree in Organic Chemistry/ Agriculture Bio-Chemistry/ Analytical Chemistry and relevant subject, relaxable to Master degree from recognized university with good academic record in the same subject with exceptionally distinguished record of Laboratory work. **Experience:** At least 03 years 'of experience in Pesticide Residue Analysis Food Testing Lab and handling experience in Chromatographic Instruments like of LCMS/ MS, GCMS /MS, HPLC, ICP-OES, AAS etc. for candidate having Doctorate degree and 06 years for those having Master degree. **Desirable:** Knowledge of Indian/ International Standard Certification procedure ISO/IEC 17025:2017; 17043:2023; ISO 13528:2022 etc of Laboratory accreditation with Computer Knowledge. **Age:** Not more than 35 years. **Pay Matrix:** Minimum pay of Rs. 53100/- in the Pay Level-9 (Rs. 53100-167800/-) in the pay matrix.
4.	**<u>Food Analyst:</u>** **Essential Qualifications**: Master's degree in Chemistry, Biochemistry, Microbiology, Bio-Technology and other relevant subject, Dairy Chemistry, Food Technology and other relevant subject from a recognized university/institution in India and also passed Food Analyst Examination (FAE) conducted by FSSAI. **Experience:** Minimum 2 years of experience in the analysis/testing of various food sample in laboratory or equivalent organization, after obtaining the minimum essential academic qualification. **Desirable:** Preference will be given to candidates having a Doctorate degree in Food Technology with proficiency in computer operations. **Age:** Not more than 30 years **Pay Matrix:** Minimum pay of Rs 35,400/- in the Pay Level-6 (Rs. 35400-112400/-) in the pay matrix.
5.	**<u>Technical Officer (Plant Physiology):</u>** **Essential Qualifications:** Master degree in Agriculture/Plant Physiology/Horticulture/Vegetable Science with Statistics paper in experimental design relaxable to Bachelor degree from recognised university with good academic record. **Experience:** 2 years 'of experience in agriculture field for Master degree and 4 years for Bachelor degree holder. **Desirable:** Preference will be given to candidates having knowledge of Vegetable crops with proficiency in computer operations. **Age:** Not more than 30 years. **Pay Matrix:** Minimum pay of Rs 35,400/- in the Pay Level-6 (Rs. 35400-112400/-) in the pay matrix.

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6.	**<u>Technical Officer (Seed Technology):</u>** **Essential Qualifications:** Master degree in Agriculture/Seed Science/ Seed Technology with Agriculture Statistics relaxable to Bachelor degree from recognised university with good academic record. **Experience:** 2 years' of experience in relevant field for Master degree and 4 years for Bachelor degree holder. **Desirable:** Preference will be given to candidates having experience in Seed laboratory with proficiency in computer operations. **Age:** Not more than 30 years. **Pay Matrix:** Minimum pay of Rs 35,400/- in the Pay Level-6 (Rs. 35400-112400/-) in the pay matrix.
7.	**<u>Technical Assistant:</u>** **Essential Qualifications:** B.Sc. degree in Agriculture/ Horticulture/Vegetable Science or any relevant subject in Agriculture from recognized University with good academic record. **Experience:** Minimum 1 years of experience in Extension, Research, Seed production at Field and Laboratory works. **Desirable:** Preference will be given to candidates having experience in the Field and R & D in Horticultural crops and having knowledge of computer. **Age:** Not more than 30 years. **Pay Matrix:** Minimum pay of Rs 19,900/- in the Pay Level-2 (Rs. 19900-63200/-) in the pay matrix.
8.	**<u>Assistant Director (Administration & Civil):</u>** **Essential Qualifications:** B. Tech/ BE in Civil Engineering from recognized University with good academic record. **Experience:** At least 05 years of experience in project management, infrastructure development, facilities management, or similar areas and good knowledge of administration related work. **Desirable:** Preference will be given to candidates having additional qualification of BBA/ PGDM/ MBA in Human Resource Management/ Master Degree in Personnel Management with proficiency in computer operations. **Age:** Not more than 35 years **Pay Matrix:** Minimum pay of Rs. 53100/- in the Pay Level-9 (Rs. 53100-167800/-) in the pay matrix.
9.	**<u>Accountant:</u>** **Essential Qualifications:** Master degree in Commerce/Chartered Accountant (relaxable to Bachelor degree) in the same subject from recognised University/Institute. **Experience:** At least 3 years of experience for candidates having Master degree and 5 years for Bachelor degree in the respective field and knowledge of Tally or related software. **Desirable:** Preference will be given to candidates having Master degree in Commerce/ Chartered Accountant/MBA(Finance). **Age:** Not more than 30 years **Pay Matrix:** Minimum pay of Rs. 37,600/- in the Pay Level-6 (Rs. 35400-112400/-) in the pay matrix.



10.	**<u>Accounts Clerk:</u>** **Essential Qualifications:** B.Com./B.A. from a recognized university having knowledge of English typing speed of 30 w.p.m. and working on Tally and MS office software. **Experience:** Minimum 2 years of experience in handling accounts related work including GST & other statutory matters in an organization of repute. **Desirable:** Preference will be given to candidates having M.Com./MA from a recognized University. **Age:** Not more than 30 years. **Pay Matrix:** Minimum pay of Rs 19,900/- in the Pay Level-2 (Rs. 19900-63200/-) in the pay matrix.

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INSTRUCTIONS

READ THESE INSTRUCTIONS CAREFULLY BEFORE FILLING UP APPLICATION FORM IN THE PRESCRIBED FORMAT.

1. The candidate should carefully read the details of posts, requisite qualifications & experience, age, terms & conditions, fee and other details posted on the website www.nhrdf.org or www.kvkujwa.org before filling up the Application form(s).

2. Candidate should submit his/her 'Application Form' complete in all respect alongwith Bank Demand Draft/ Indian Postal Order & enclosures through registered post/speed post only to reach **on or before 20/11/2026 up to 05:00 pm.**

3. Candidates who had applied for the above said posts in response to earlier Advertisement No. NHRDF/01/2025 dated 04/10/2025, need not to apply again.

4. Candidates should fill up Application Form and attach documentary evidence (self-attested) for essential qualifications, publications, award/fellowship/externally funded project and Administrative/Managerial experience.

5. Candidates, who wish to apply for more than one post, should submit separate Application Form with separate Demand Draft/ Indian Postal Order for each post.

6. Candidate should attach following documents with the Application Form:
   - (i) Indian Postal Order/ Demand Draft from Nationalized Bank with prescribed application.
   - (ii) One latest colored passport size self-attested photograph should be pasted on the Application Form (do not staple).
   - (iii) No Objection Certificate (NOC) from the employer for in service candidate, if any.
   - (iv) List of publications in given format with NAAS rating 2026.
   - (v) Self-attested copies of essential & desirable qualification including testimonials, transcripts, certificates, degrees, NET, etc.
   - (vi) Experience certificates.
   - (vii) Other supporting documents, if any.

7. An application form will be summarily rejected in the following reasons:
   - (i) If the application is not in the prescribed format as available on our websites.
   - (ii) If the application is unsigned/incomplete.
   - (iii) If the experience certificate is without details of salary per month and nature of work as well as done received or not issued by Competent Authority of respective organization/institute on its original letter head alongwith office reference no.
   - (iv) If the application form is received after the last date and time of closing.
   - (v) If a candidate does not possess the requisite academic qualifications and experience on or before the closing date.
   - (vi) If Bank Demand Draft/Indian Postal Order of prescribed fee is not attached in original with the Application Form.
   - (vii) NHRDF is not responsible for non-receipt of their application and any POSTAL delay.
   - (viii) If any matter comes to the knowledge of the Competent Authority which is against the policy of NHRDF.

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8. In addition to pay-matrix mentioned against each post, other allowances like DA, HRA, & facilities like PF, Gratuity, Leave Encashment, LTC, Medical Re-imbursement etc. are also payable as per existing rules of the NHRDF.
9. The selected candidates can be posted/transferred anywhere in India.
10. The Competent Authority of NHRDF have reserves the right to not to fill any one or all posts as mentioned in the advertisement herein as well as cancelled recruitment process at any stage.
11. NHRDF reserves the right to increase or decrease the number of posts, fill or cancel any posts at any stage without assigning any reason.
12. Application Forms for Technical & Non-Technical posts are available on the website:

S. No.	(A) - TECHNICAL POSTS
1.	Joint Director (Research)
2.	Assistant Director (Horticulture)
3.	Organic Chemist
4.	Food analyst
5.	Technical Officer (Plant Physiology)
6.	Technical Officer (Seed Technology)
7.	Technical Assistant
	(B) - NON-TECHNICAL POSTS
8.	Assistant Director (Administration & Civil)
9.	Accountant
10.	Accounts Clerk

13. **APPLICATION FEE:**

Non-refundable application fee in the form of a Demand Draft from Nationalized Bank/ Indian Postal Order of **Rs. 1000/-** for each post in favour of **"National Horticultural Research and Development Foundation",** payable at **'New Delhi.**

14. **GENERAL INSTRUCTION, TERMS & CONDITIONS:**

(i) The candidate must be a citizen of India since birth.

(ii) The eligibility criteria for candidate regarding age limit for each post shall not exceed beyond the last date of submission of application i.e., 20/11/ 2026.

(iii) Age & Qualification relaxation will be given to regular and temporary personnel of NHRDF as per NHRDF policy.

(iv) The services of the selected candidate shall be governed by the NHRDF Rules & Regulations as applicable from time to time.

(v) In-service candidate should send his/her application through proper channel within one month from the last date of submission. However, an advance copy of filled Application Form (alongwith Bank Demand Draft/Indian Postal Order and Documents) must reach the NHRDF before the closing date and time.

(vi) The envelope containing application form complete in all respect must be superscribed as Application for the post of " ……" and Advertisement No. "…….".

(vii) Candidate having fulfilled the essential/desirable qualifications will not be entitled to be called for interview/ written test/selection process.

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(viii) Canvassing in any manner directly or indirectly will result in the disqualification of the candidature at any stage.

(ix) Selection procedure of the ibid posts will be followed by written test and/ or interview as decided by the Competent Authority of NHRDF.

15. **POSTAL ADDRESS FOR SUBMISSION OF APPLICATION FORM:**

Candidate should submit his/her Application Form completed in all respect through Registered Post/Speed Post on following address:

The Director
National Horticultural Research & Development Foundation,
Bagwani Bhawan, Plot No. 47, Pankha Road, Institutional Area, Janakpuri,
New Delhi -110058, India

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