



Krishi Vigyan Kendra
(National Horticultural Research and Development Foundation)
Nafed Complex, Ujwa, New Delhi-110073
E-mail: kvkujwa@yahoo.com Phone: 9667971155
Website: www.kvkujwa.org



Advertisement No.: NHRDF/KVK/01/2024-25

REQUIRES

National Horticultural Research and Development Foundation (NHRDF) requires following positions at its Krishi Vigyan Kendra, Ujwa, New Delhi – A Project which is funded by Indian Council of Agricultural Research (ICAR), New Delhi.

1) **Subject Matter Specialist (Plant Protection) (1 No.):**

Qualification & Experience:

Essential: Master's degree in Agriculture (Plant Pathology/ Entomology/ Nematology) or equivalent qualification from a recognized university.

Pay Scale (Pre-revised 6th CPC-PB-3, 15600-39100, GP 5400) i.e. Pay Matrix: Rs. 56100-177500 (Pay Level-10) as per 7th CPC

Age Limit: Not more than 35 years as on the closing date of receipt of application as per this advertisement.

2) **Supporting Staff Grade-I (2 Nos.):**

Qualification & Experience:

Essential: Matriculation or equivalent pass or ITI pass.

Pay Scale (Pre-revised 6th CPC) – (PB-1, 5200-20200, GP 1800) i.e. Pay Matrix: Rs. 18000-56900 (Pay Level-1) as per 7th CPC

Age Limit: Not more than 25 years as on the closing date of receipt of application as per this advertisement.

Note:

1. Relaxation in upper age limit would be permissible as per Govt. of India rules.
2. The interested candidates who fulfill the above required criteria may send their application in prescribed format available at website www.nhrdf.org and www.kvkujwa.org with self-attested all certificates.
3. The Competent Authority of NHRDF is liable to reject any application without information to any candidate at any stage.
4. For details see the instruction page No. 2 & 3.

Chief Executive Officer
National Horticultural Research and Development Foundation

Bagwani Bhavan, 47, Pankha Road, Institutional Area, Janakpuri, New Delhi-110058
Phone: 011-28522211, E-mail: delhi@nhrdf.com website: www.nhrdf.org

INSTRUCTIONS

READ THESE INSTRUCTIONS CAREFULLY BEFORE COMMENCING FILLING APPLICATIONS FOR THE POST.

1. The candidate should carefully read the details of posts, requisite qualifications & experience, terms & conditions, fee, and other details posted on the website www.nhrdf.org and www.kvkujwa.org.
[Candidates applying for Subject Matter Specialist (Plant Protection) Post will fill Application Form-Technical Post and for Supporting Staff Grade-I post will fill Application Form-Non-Technical Post.]
2. Candidate should submit his/her 'Application Form' complete in all respect alongwith Bank Demand Draft & enclosures through registered post/speed post only to reach **on or before 23/12/2024 upto 5.00 pm.**
[Note: The candidate who have applied for the post of Supporting Staff Grade-I in response of earlier Advertisement No. NHRDF/KVK/01/2022-23, need not apply again.]
3. Candidates should fill up Application Form and attach documentary evidence (self-Attested) for essential qualifications, publications, award/fellowship/externally funded project and Administrative/Managerial experience.
4. Candidate should have domicile of India since birth.
5. Candidate should attach following documents with the Application Form:
 - (i) Bank Demand draft from nationalized Bank with prescribed application.
 - (ii) One latest coloured passport size self attested photograph should be pasted on the application Form, do not staple.
 - (iii) No objection Certificate from Employer for in-service candidate, if any.
 - (iv) List of publication in given format with NAAS rating 2024.
 - (v) Self attested copies of essential qualification including testimonials, transcripts, certificates, degrees, NET, etc.
 - (vi) Experience certificates, if any.
 - (vii) Other supporting documents, if any.
6. An application form will be summarily rejected in the following reasons:
 - (i) If the application is not in the prescribed format as available on our website.
 - (ii) If the application is unsigned/incomplete.
 - (iii) If the experience certificate is without details of salary per month received or not issued by Competent Authority of respective organization/institute.
 - (iv) If the application form is received after the last date and time of closing.
 - (v) If a candidate does not possess the requisite academic qualifications and experience on or before the closing date.
 - (vi) If bank demand draft of prescribed fee is not attached in original with the application.
 - (vii) NHRDF is not responsible for non-receipt of their application and any POSTAL delay.
7. **APPLICATION FEE:**
Non-refundable application fee in the form of a bank demand draft from nationalized bank of **Rs.1000/- for the post of Subject Matter Specialist (Plant Protection) and Rs. 500 for the post of Supporting Staff Grade-I** in favour of 'Krishi Vigyan Kendra' payable at 'New Delhi'.

8. GENERAL INSTRUCTION, TERMS & CONDITIONS:

- i. The candidate must be a citizen of India.
- ii. The service of candidate as per NHRDF rule is subject to change from time to time.
- iii. NHRDF reserves the right to increase or decrease the number of posts, fill or cancel any posts at any stage without assigning any reason.
- iv. In-service candidate should send his/her application through proper channel. However, an advance copy of application (along with Bank Demand Draft and documents) must reach the NHRDF before the last closing date and time.
- v. The envelope containing application form complete in all respect must be superscribed as 'Application for the post of "....."' and Advertisement No. ".....".
- vi. Having fulfilled the essential qualifications will not entitle an applicant to be called for interview/ written test.
- vii. Canvassing in any manner directly or indirectly will result in the disqualification of the candidature.

9. POSTAL ADDRESS FOR SUBMISSION OF APPLICATION:

Candidate should submit his/her Application completed in all respect through registered post/speed post ONLY on following address:

Chief Executive Officer
NATIONAL HORTICULTURAL RESEARCH & DEVELOPMENT FOUNDATION,
Bagwani Bhavan, Plot No.47, Pankha Road, Institutional Area, Janakpuri,
New Delhi - 110058
